

## A+ Tutoring Class Contract

As an A+ Tutoring student, I agree to abide by the following terms and conditions and to carry out my responsibilities with respect for my fellow students.

- I agree to arrive and leave on schedule for the block period in which I am scheduled to tutor. I will sign in and out at the appropriate school locations and remain in that location until the dismissal bell rings. I understand I am only authorized to be in the office where I sign in/out, my assigned A+ classroom(s) and traveling directly between otherwise I must have permission from the office staff. I understand I am not allowed to stop at other locations/classrooms or roam the hallways at any time.
- If I am unable to fulfill my responsibilities because of illness or other unavoidable circumstances on any given day, I agree to contact the supervising teacher / school's secretary to report my absence. I will notify the A+ Coordinator and the supervising teacher if I know I am going to be absent in advance, such as a field trip, college day, etc.
- **I understand if I am at school but fail to go to my A+ assignment for three (3) A+ Tutoring sessions then I will receive a F for the semester and be removed from the program. (This is referencing failure to attend A+ tutoring sessions when present at school. This is not referencing absences from school.)**
- I understand the cooperating school is an "educational area". I agree to stay on task as requested and expected by the supervising teacher and A+ Coordinator. I agree to refrain from activities that may conflict with tutoring/mentoring expectations such as socializing by phone or in person with others I am not tutoring or mentoring, eating (unless part of a classroom activity), sending and/or reading personal e-mails or playing on the computer, etc. while I am A+ Tutoring.
- **I will dress appropriately and follow the student dress code as stated in the Cuba High School Student Handbook.**
- **I understand I will be following the Cuba High School Student Handbook, Cuba High School A+ Handbook, and the Crawford County R-II School Board Policies.**
- I agree to treat the students with whom I work with understanding, respect, and confidentiality.
- I agree to maintain confidentiality between myself, the supervising teacher, student(s), and the A+ Coordinator.
- I realize my grade will be based upon completion of all required written work as assigned by the A+ Coordinator and the supervising teacher's evaluation.
- I understand all A+ hours earned outside of the assigned classroom must be prior approved with the A+ Coordinator.

Student Signature: \_\_\_\_\_

Parent / Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Printed Student Name: \_\_\_\_\_